

Dear Parent/Carer,

First of all I would like to thank you all for your support in this very difficult time. I have been immensely proud of all the teachers and pupils. The fantastic work that they have continued to produce has been truly amazing and it has been lovely to see some examples of this on our twitter account.

The quality of education, wellbeing and of course the health and safety of the pupils and staff at Southern Road is always at the forefront of the decisions we make. After very extensive Risk Assessments the following information is for you to understand the key parts of how we believe we can open Southern Road for more pupils and do so as safely as possible.

As you are well aware the government stated this was to take place from Monday June 1st. We have come to the decision to not open on this date (as previously stated in earlier notifications).

We recognise that not all of you will be sending your pupils back at the dates below (thank you for completing the survey) but we do hope that over time confidence will grow.

First and foremost, we are trying to create a safe environment that is as normal as possible, so the children feel welcome, happy and safe.

The following has been agreed by the Governing Board of Southern Road Primary School and is based on all children in Reception, Year 1 and Year 6 returning.

Year 6 pupils will return first on June 8th.

Year 6 children will be divided into 9 classrooms to a maximum of 10 in each room- these will be in the downstairs KS2 rooms. Only external doors will be used (see an example below).



Reception children will follow on June 15th and will be split across all Reception and Nursery rooms to a maximum group of 8 (less if numbers allow).

Year 1 will then be integrated on June 17th and will be split across all KS1 Rooms and our Rainbow room if required to a maximum group of 9 (less if numbers allow).

Nursery will not open until September.

We will be timetabling as much outdoor time as we can (children will not mix with other groups).

A staff survey has been undertaken and we have plenty of staff to support the rationale above and below.

School will be open **Monday - Thursday only**.

Friday will be closed to allow staff planning time at home and the site will be deep cleaned.

School will also continue to support Key worker children as we have been.

At this stage we don't envisage any other year groups (Years 2,3,4 and 5) returning before the end of the summer term but will notify you if that changes and they will continue to be supported with learning remotely.

Teaching staff who are not required to be on site for either shielding or timetabling reasons will continue to set work remotely for all other year groups.

Parents

Only one adult should accompany their child into the school grounds (when dropping off/collecting).

We will introduce one way systems to enter and exit the school grounds.

Entrance on Southern Road.

Exit on Eastern Road.

There will be signage at entrances and around the school to remind of social distancing and one way systems.

We also want to encourage the idea that children will be dropped at gates and will make their *own* way to the classroom.

Late collections- Children will remain in their rooms until collected.

Parents **are not allowed to converse or congregate** in the school grounds or by entrance gates. Please leave the site quickly and safely.

No parents in the main office or school building. All enquiries by letter (box will be provided outside reception area) *but procedures in place for handling messages - use of gloves*. Email to info or by phone is the safest method. All enquiries will be responded to in 2 working days (unless able to answer immediately).

Pupils

Pupils and staff are not required to wear face masks in schools (other than those administering First Aid).

Socially distancing and *regular* handwashing and sanitising will be encouraged at all times. New outdoor sinks are being installed around the school.

Each child will be placed in a small group of pupils. They will remain with these groups and their teacher for the whole day. They will not mix with others but may see other groups from a distance. (we have access to Lister Playing fields which has ample space for more than one group at a time).

Each child will have access to their own Chromebook or iPad. All children will also be provided with a pack with their own stationary. Children will not be sharing any equipment.

Children will enter and exit their rooms using external doors (for many this is normal). They will not move between rooms. The majority of corridors will not be used (other than for key staff).

Children will have assemblies, but these will be in their small groups in their class.

PE/Exercise where possible will be outside in their small groups.

When outside, activities can be in pairs but socially distancing rules must be applied (each pair must use the same equipment where possible).

A packed lunch will be provided by the school and will be eaten in classrooms. On nice days children will eat their lunch in their groups outside.

Children **will not have to wear school uniform.** This will support parents in ensuring children wear clean clothes to school every day.

Visitors to site

Only two visitors on site at any one time (other than those undertaking works outside of school hours) and these will be allowed once agreed by the Headteacher, visitors must sanitise hands before signing in.

Communal areas

All communal areas will be cleaned throughout the day and every evening- A more in depth deep clean will take on a Friday

Staff to maintain social distancing with **other staff members** and visitors at all times.

Teaching Staff will be provided with new Chromebooks to use and clean for themselves.

We will be supplying further cleaning stations to help with hand cleaning.

Signage and mats will be placed in communal areas to remind of social distancing.

First Aid

Those staff undertaking first aid will be required to wear appropriate PPE provided by the school. Newham should be providing online training soon.

Infrared thermometers have been purchased for easy and safe detection of unwell pupils.

Fire Procedures and Evacuation

New assembly points have been marked practicing social distancing - when lining up children need to *be* spaced out in horizontal lines. A fire drill will take place on the first day for each year group.

Displaying Symptoms of Covid

As throughout this difficult time any member of staff who displays symptoms will be required to self-isolate at home. If children display any symptoms (cough or high temperature) then please do not send them in to school.

It may be the case that if a child or teacher does have symptoms then the remainder of the small class the pupil or teacher is in may have to all remain at home.

Learning

There will of course be plenty of fun and enjoyable lessons for the children to take part in. Children will continue to do lots of work electronically but will also be undertaking projects in other subject areas.

We want children to talk openly about the experiences and share their thoughts and feelings about the lockdown. Most importantly we want the children to be happy, relaxed and encouraged at all times.

Pupils with siblings in either Reception, Year One or Year Six will follow the start and finish times of the youngest sibling.

Further information about your child's individual start and finish times will be sent in due course, once you have confirmed your decision that you will be sending your child back to school. We will send a text for you to respond to in the next day or so.

Please note we will need **at least 48 hours notice** if you change your mind and wish to send your child back into school.

Once again thank you for your continued support. Please also contact a member of SLT if you have any questions but please also look at further information and FAQs on the COVID section on our school website.

Kind Regards

Mr MacGregor (*Head Teacher*) | Mrs Bronwen Stuckey (*Chair of Governor*) | Mr Amirul Haque (*Vice Chair*)