

September Reopening Summary-Information for Parents

Dear Parent/Carer,

Please read the following information carefully.

All children will return in September

Staff will return on 1st September for preparation and training.

Years 4, 5 and 6 pupils will be brought back first on Monday 7th September

Years 2 and 3 will return on Wednesday 9th September

Nursery Reception and Year One will follow on Monday 14th September.

There will be a staggered start and end time to the day (some year groups will share the same start and end time).

Below are the new staggered school timings.

Start time		End time
	Nursery normal times	
8:45	year 1 and year 6	2.45pm
9:00	Year 2 and Reception	3.00pm
9:15	Year 5	3.15pm
9:30	Year 3 and 4	3.30pm
Gates open at 8.40 am and close 9.40am		Gates open at 2.40pm and close at 3.40pm
Entrance and Exit	Year groups	
Eastern Road	2, 4 and 6	
Southern Road	R, 1, 3 and 5	
Nursery Entrance	Nursery	

Siblings will arrive and leave by the sibling who has the earliest start time and will also use this sibling's year group entry and exit point.

Each child will be part of a class and will remain with that class all day (no cross phase setting) - Year groups will have play and lunchtimes together outside. Each class will be assigned the same table in the hall to have lunch.

In years 1-6 children will sit side by side facing the front where possible . External doors will be used only.

School will be open Mon-Friday for full days on the new staggered start and finish

All communal areas will be cleaned throughout the day and every evening.

Staff to maintain social distancing with **other staff members (2m)** and visitors at all times. Staff should not be meeting other than in a professional capacity.

External door will be the entrance point and the internal door will be the exit point.

Sanitising stations have been added at every entrance and exit point including to car parks, to both dinner halls and other areas around the building.

Signage and mats have been placed in communal areas to remind all of social distancing protocol.

Those qualified staff members undertaking first aid will be required to wear appropriate PPE provided by the school.

Pupils

Every child in KS2 will have their own chromebook (all of year KS1 will have an ipad or access to a pc) and all children will have a work pack with their own pencil, ruler etc.

Pupils will remain in with their classes for most of the day apart from play and lunchtimes when they will be with the rest of their year group.

PE lessons will take place outside (unless heavy rain). No PE in halls till at least half term where a review will take place.

All lunches to be eaten in halls. One year group at a time with cleaning in between.

Children will be encouraged to wear school uniform.

The playground will be divided into 5 areas for lunchtimes

No assemblies

Parents

Only one adult should accompany their child into the school grounds (when dropping off/collecting)

Parents **are not allowed** to converse or congregate in the school grounds or by entrance gates.

There will be signage at entrances and around the school to remind of social distancing

Year groups will be assigned a different start and end time (shared with a maximum of one other) and will also be assigned an entrance and exit point.(see above)

We will be encouraging the idea that children will be dropped at gates and will make their way to the classroom.

Late collections- Children will remain in their rooms until collected- SLT will do a walk round and contact parents.

No parents in the main office or school building . All enquiries by letter (box will be provided outside reception area) *but procedures in place for handling messages - use of gloves*. Email to info or by phone is the safest method. All enquiries will be responded to in 2 working days (unless able to answer immediately).

Visitors

Visitors are only allowed if agreed by member of SLT- only between 9.30-11.30 and 1.30-2.45pm (or outside school hours)- must maintain 2m distance at all times.Only four visitors on site at any one time (other than those undertaking works outside of school hours)

Specialist teachers/Sen staff who visit will be required to work with the appropriate group of children and not make contact with other pupils or staff members in communal areas.They must maintain social distancing at all times.

All visitors must sanitise hands before signing in. The screen of which will be cleaned regularly as part of our cleaning programme.

Visitors will not be allowed in staff communal areas.

As you may know, the arrangements for all children to return to school in September must be well planned while continuing to follow strict guidelines. These plans have taken a huge amount of time for all involved.

We believe the plans laid out will ensure we welcome our fantastic pupils back in a safe manner that works best for all of us at Southern Road.

It will feel different and as I have mentioned previously some of you will feel some anxiety but rest assured we are here to help and will continue to create a safe, happy and welcoming environment at Southern Road.

I wish you all a happy summer and look forward to seeing you all in September.

Kind Regards

Mr MacGregor