

Likelihood	5	M	M	H	H	H
	4	M	M	M	H	H
	3	L	M	M	M	H
	2	L	L	M	M	M
	1	L	L	L	M	M
	0	1	2	3	4	5
Severity						

## Southern Road Primary School COVID Reopening Risk Assessment

Issue/risk areas	Mitigating actions <i>(Including who will be responsible)</i>	RISK	Overall assessment of risk AFTER mitigation  (Red/Amber/Green)	Evidence to support assessment  (see links on bottom page)
Newham - the local context-BAME	<ul style="list-style-type: none"> <li>Information from Newham Public Health states the following: <i>Those who have greater exposure to the virus are more likely to contract it, and those with certain pre-existing conditions which make them vulnerable or extremely vulnerable to an adverse outcome with Covid 19 (on the staying at home protective isolation list or NHS shielding list) are at greater risk of being severely unwell if they contract it. These include high blood pressure, diabetes, cardiovascular diseases, and kidney disease.</i> <i>We know that Black and Asian ethnic groups in the UK have higher levels diabetes and cardiovascular diseases than the white population and when it comes to risk from COVID-19, it is the underlying health conditions and older age that appear to increase an individual's chance of being severely unwell, not ethnicity itself. Notably, age is still a more significant risk.</i></li> <li>Taking into account the community which the school serves and the staff members who fall into that category many people will be anxious. The above information will be shared with them. Individual circumstances/risks will be addressed by the HT in terms of concerns of staff.</li> <li>Current new case rates in Newham are some of the lowest in the country (6/7/20)</li> </ul>	L=4 S=4	L=3 S=4	Risk has lowered slightly following the information from Newham PH as we await further research the risk may change. Staff survey indicates the majority of staff in the BAME category are still willing to return to work.
Fire Safety	<ul style="list-style-type: none"> <li>Fire Evacuation and Fire Drill procedures to be adapted to include a review of Assembly Points - mark out assembly points to maintain social distancing.(Children to line up horizontally rather than one behind the other)- see areas below.</li> <li>Year 5 and 6 playgrounds four and five</li> <li>Year 3 and 4 playgrounds two and three</li> <li>Year 2 and Reception playground one.</li> <li>Year 1- Year one playground</li> <li>Nursery- Nursery garden</li> <li>Review sufficient number of fire marshals on site each day to coordinate evacuation-Gavin/Esther</li> <li>Carry out fire drill as soon as possible to ensure everyone has practised new procedures- Esther/Gavin/Michael.</li> </ul>	L=4 S=4	L=3 S=3	<b>STAFF INSET</b>  <b>SITE ASSESSMENT</b>

First Aid and Pupils with Medical Conditions	<ul style="list-style-type: none"> <li>• After undertaking staff survey we have sufficient staff with current first aid training as per pupil ratio</li> <li>• Review of Training needs ensure staff understand their responsibility (and understanding use of PPE) while carrying out first aid and maintaining social distancing with pupils and parents. Where social distancing cannot be maintained, face mask/face covering should be worn by staff.</li> <li>• Staff will wear and be proved with disposable gloves and aprons, if a child is vomiting or spitting an eye visor may be necessary.- <b>Relevant stock is in place</b></li> <li>• Training will be provided to implement, monitor,communicate to staff, parents &amp; pupils first aid arrangements- Public Health documents will be shared and lead first aider who has been based in school throughout lockdown will provide further guidance.</li> <li>• <b>Supplies of PPE Provision have been delivered and a stock check will be taken weekly so more can be ordered in advance. Stock will include disposable gloves, aprons and face masks and visors.</b></li> <li>• <b>Non Contact Thermometers are available although will not be used in isolation following guidance.</b></li> <li>• <b>INSET week beginning the 1st September- All staff will be re trained on <a href="#">Government guidance</a> on how to deal with Covid-19 symptoms.</b></li> <li>• To ensure pupils and staff with symptoms are not attending school, if they do, First Aiders will be made aware of the symptoms and what steps to follow if someone has them.</li> </ul> <p><u>COVID CASES/SYMPTOMS</u></p> <ul style="list-style-type: none"> <li>• If a pupil or staff member tests positive,Public Health will be contacted and it is likely the rest of their bubble (and possibly year group) at the school should be sent home and advised to self-isolate for 14 days. The other household members of that wider class/group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms. <b>(SEE DFE GUIDANCE ON REOPENING OF SCHOOLS)</b></li> <li>• A separate self isolation room in this case the <b>hygiene room</b> for staff and pupils to wait until they are picked up. If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else. A member of staff may need to stay with a young pupil in the self isolation room staff should ensure they are wearing PPE, glove, apron and mask.</li> <li>• Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people.</li> </ul> <p><u>Waste disposal measures (COVID-19 waste)</u></p> <p>Waste control measure from possible cases of COVID-19 and cleaning of areas where possible cases have been identified (including disposable cloths and tissues) are as follows:</p> <ul style="list-style-type: none"> <li>• Put in a plastic rubbish bag and tied when full;</li> <li>• The plastic bag is placed in a second bin bag and tied;</li> <li>• It is put in a suitable and secure place and marked for storage until the individual's test results are known;</li> <li>• Waste is stored safely and kept away from children</li> </ul>	L=4 S=5	L=4 S=4	<b>Administering first aid will always be a high risk even with effective PPE</b>

	<ul style="list-style-type: none"> <li>• Waste is not put in communal waste areas until negative test results are known or the waste has been stored for at least 72 hours;</li> <li>• If the individual tests negative, this can be put in with the normal waste;</li> <li>• If the individual tests positive, then waste is stored for at least 72 hours and then put in with the normal waste;</li> <li>• If storage for at least 72 hours is not appropriate, a collection as a Category B infectious waste is arranged by either local waste collection authority if they currently collect your waste or otherwise by a specialist clinical waste contractor. They will supply Strong / Medium Strong / Medium MEDIUM Page 15 of 21 you with orange clinical waste bags for waste bags can be sent for appropriate treatment</li> </ul>			
Signage and Markings	<p>A review of site plans has taken place as part of the process to support us when following the DFE guidance.</p> <ul style="list-style-type: none"> <li>• KS2 rooms - 15 desks per room, facing forward where possible. Children sit two to a table.</li> <li>• Ks1 11 desks per room (classes have no more than 21 pupils) facing forward where possible. Children sit two to a table.</li> <li>• EYFS will be set up as normal but activities where possible will ensure children are facing forward and are spread out including an increased use of outside areas.</li> <li>• The removal of furniture not needed will take place and be stored in the storage units behind the nursery .</li> <li>• Make more use of the outside areas on school site for lessons to encourage social distancing -</li> <li>• A range of signage has been ordered and placed around the school to mark out one way systems and reminders of social distancing rules.</li> <li>• The clear signposting for adults and children on social distancing in all communal areas and classrooms</li> <li>• Flooring tape needed will be used for markings as required (<b>corridors in KS2 building will remain for staff only and there will be no movement between KS1 rooms</b>)</li> <li>• Office/PPA areas - staff need to ensure social distancing review set up of desks eliminate face to face seating</li> <li>• Main Office - inform visitors and contractors to maintain social distance and signpost location of handwashing facilities</li> <li>• Staff should be informed of disinfection procedures throughout the school e.g. staffroom and classroom to ensure they are followed by them, they should contact the appropriate member of cleaning staff.-</li> </ul>	L=3 S=3	L=2 S=2	<b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b>
Preparation of site to reopen	<ul style="list-style-type: none"> <li>• A Deep Clean of the school will take place - SMB coordinated with JUNIPER</li> <li>• Identification of surfaces/equipment that will require increased levels of cleaning.</li> <li>• Equipment around the school that has not been used for a while, is checked to be still in good working order e.g. photocopiers or hot water heaters in staff rooms. -<b>ABDUL and SBM to coordinate with external</b></li> <li>• Health and safety review will continue to be undertaken to ensure the condition of site is safe to reopen - refer to <a href="#">DFE Guidance</a></li> </ul>	L=3 S=4	L=3 S=3	<b>JUNIPER RISK ASSESSMENT</b>  <b>STAFF SURVEY RESULTS</b>  <b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b>

	<ul style="list-style-type: none"> <li>• Sufficient stock of cleaning and Janitorial material has been ordered (<b>JUNIPER and SBM</b>) increase the amount of soap normally ordered plus sanitising gel for every room in the school</li> <li>• Lunch times will be staggered and in year groups with cleaning between year groups-see timetable.</li> <li>• Site cover hours have been increased in preparation for opening and for first few weeks of opening.</li> <li>• Parents as normal will have the option of providing their own pack lunch.</li> <li>• Review policies and update induction/staff handbook document where changes have been made -<b>INSET Week beginning September 1st</b></li> <li>• An increase of cleaning hours will continue during the day to maintain disinfection in between use of areas, toilets, staffroom etc - <b>SBM has coordinated with JUNIPER</b></li> <li>• All unnecessary equipment and furnishings and other hard to clean such as toys with small and intricate pieces, soft furnishings will be stored away or destroyed.</li> <li>• Equipment kept in classrooms will not be used by multiple groups- individual packs and chromebooks will be provided in KS2. In Year 2 individual ipads and packs will be provided. (30 chromebooks on order will be allocated to one child and wiped down with 72 hour</li> <li>• In Year One the ICT suite will be used with every child allocated the same computer with 72 hours minimum break between year 1 classes. Individual work packs will also be provided.</li> <li>• There is a sufficient number of staff available to work with the number of pupils attending school to ensure sufficient supervision is in place depending on the age and needs of the the pupils (EYFS ratio continue to apply)</li> <li>• All services from providers that may have been suspended have been reinstated where necessary and the <b>SBM</b> has contacted suppliers and services to resume contracts e.g. grounds maintenance whilst maintaining social distancing</li> </ul>			
<p>Staff and pupils who are clinically <b>clinically extremely vulnerable</b>.</p>	<p>From 1 August, the government will pause shielding unless the transmission of COVID-19 in the community starts to rise significantly.</p> <p>This means:</p> <p>the government will no longer be advising you to shield</p> <p>You may still be at risk of severe illness if you catch coronavirus, so stay at home as much as you can and continue to take precautions when you do go out.</p> <p><b>You can do this by washing your hands regularly, avoiding touching your face and keeping 2 metres away from people outside of your household or bubble wherever possible.</b></p> <p>From 1 August, you'll be advised you could go out to more places and see more people, for example, the advice is:</p> <p><b>Staff can go to work, as long as the workplace is COVID-secure – but carry on working from home if you can- Those that are pregnant would fall into this category</b></p> <p>Roles for members of staff who fall into this category or think they do must speak to the headteacher and their doctor</p> <p>Children who are clinically extremely vulnerable can go back to school (when the rest of</p>	<p>L=3 S=4</p>	<p>L=2 S=2 L=2 S=2</p>	<p><b>DFE AND NHS GUIDANCE</b> <b>DFE AND NHS GUIDANCE</b></p>

	<p>their class goes back)</p> <p>This guidance is for adults, and children and young people aged 0 to 18 who are clinically extremely vulnerable.</p> <p>If you are clinically extremely vulnerable you should have received a letter advising you to shield, or have been told by your GP or hospital clinician directly to shield.</p> <p>This includes clinically extremely vulnerable people living in long-term care facilities for the elderly or people with special needs.</p> <p>Definition of 'clinically extremely vulnerable' Expert doctors in England have identified specific medical conditions that, based on what we know about the virus so far, place some people at greatest risk of severe illness from COVID-19. Disease severity, medical history or treatment levels will also affect who is in this group.</p> <p>Clinically extremely vulnerable people may include:</p> <p>For more information about who has been classed as clinically extremely vulnerable, please visit the NHS Digital website.</p> <p>If staff are still concerned, Theyshould discuss your concerns with their GP or hospital clinician.</p>			
Pupils with Special Needs	<p>All children with High needs funding will return to school. Individual RA and timetables. will be produced .</p> <p>PPE will be provided to staff working with key children as deemed necessary</p>	L=4 S=4	L=4 S=4	<p><b>Being unable to adhere to SOCIAL DISTANCING AND HYGIENE Routines enable working with SEN HIGH RISK</b></p> <p><b>DFE AND LA GUIDANCE</b></p>
Use of Public Transport by staff and pupils	<ul style="list-style-type: none"> <li>• Staff and pupils will be encouraged to not use public transport where possible or they must wear a face covering when doing so as stated in the TFL guidance. <b>Sharing cars will not be recommended to maintain social distancing unless appropriate PPE is worn.</b></li> <li>• Staff who have difficulty travelling to work will be supported to do so staff shielding will continue to support pupils not in school working from home.</li> <li>• Timetables will be adjusted. Every year group will have a different start and end time (two year groups will share same times for capacity reasons)- See Start/End timetables.</li> </ul>	L=4 S=4	L=3 S=4	<p><b>TFL GUIDANCE</b></p>
Travelling into and out of schools (including guidance for parents)	<ul style="list-style-type: none"> <li>• We will stagger arrival (and finish) times to school by year group and staff members to ensure numbers on site will be reduced at any one time- <b>See Start/End timetables.</b></li> <li>• Year groups will be given an entrance to enter and exit by at specific times.</li> <li>• Older children will be encouraged to be dropped at gates. Zones in the playground/entrance for parents to drop off,collect from Reception Classrooms only.</li> </ul>	L=4 S=4	L=3 S=4	<p><b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b></p> <p><b>STAFF INSET</b></p>

	<ul style="list-style-type: none"> <li>We will mark out safe distance information where required and ensure parents adhere to social distancing expectations.</li> <li>No parents in the school building at all. No face to face meetings with teachers or quick chats at drop off. One parent only to drop off/collect.</li> <li>Parents will be informed gathering around the perimeter of the site after they have dropped their child off will not be allowed.</li> <li>A Rota arrangement will be put in place for non classed based staff to be on duty at entrances</li> </ul> <p><b>ALL PARENT COMMUNICATION WILL BE VIA TEXT, EMAIL, AND ON WEBSITE AND PHONE CALL WHERE POSSIBLE</b></p>			
Travelling around school for staff and pupils	<ul style="list-style-type: none"> <li>All classrooms to be accessed directly from outside at all times for pupils and where possible for staff.</li> <li>Staff are where possible are not to mix outside of year groups and must maintain social distancing at all times (2 metres)</li> <li>A one-way system will be put in place for key areas-workroom/staffroom</li> <li>Ensure that toilets do not become crowded by limiting the number of children or young people who use the toilet facilities at one time- <b>See timetable</b></li> <li>Classes of pupils where possible will be kept together all day- avoid mixing with other groups apart from year group at lunch and playtimes. Pupils will not move between classes.</li> <li>The same staff will be with those groups and use the same classroom each day</li> <li>Pupils to use the same desk, laptop and stationery each day</li> <li>Each individual year group will have a staggered timetable. E.g breaks/lesson start and end times will be different so that pupils are not congregating</li> <li>SLT should be duty to supervise corridors and rest of the site to ensure social distancing is being maintained</li> <li>There will be clear signposting on corridors of social distancing rules.</li> <li>Staff will undertake PPA at home but will hold 'touch base' virtual meetings and be online during normal working hours.</li> </ul> <ul style="list-style-type: none"> <li><b>Promote always the 'catch it, bin it, kill it' approach</b></li> </ul> <p><b>Pupil Briefings</b> After staff induction, Teachers should make sure pupils are familiar with all the new procedures and the importance of maintaining social distancing around the school e.g. show them location of sinks and toilets they should use, fire evacuation route, assembly points, how to walk in and out of school and how to walk through corridors etc.</p> <p>Ensure pupils are reminded of behaviour policy and expectations of their behaviour to follow social distancing rules while they are at school. Enforce the No Touching Rule.</p>	L=3 S=3	L=2 S=3	<p><b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b></p> <p><b>STAFF INSET</b></p>
When using toilet facilities	<ul style="list-style-type: none"> <li>Allow pupils to have access to toilets at all times during the day to prevent queues developing at social times. Toilets will be allocated for different groups.</li> <li>Toilets do not become crowded by limiting the number of children or young people who use the toilet facilities at one time.</li> </ul>	L=3 S=3	L=3 S=3	<p><b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b></p>



	<ul style="list-style-type: none"> <li>Cleaner to be on duty to regularly clean to maintain high standards of cleanliness</li> </ul>			STAFF INSET
In communal/shared spaces or resources At playtimes and lunchtimes	<ul style="list-style-type: none"> <li>Lunch to be eaten in dinner halls, one year group at a time with cleaning in between- <b>See timetable- pupils will sit in class tables. Classes will be called from their classrooms. (TAs to remain with class until called)</b></li> <li>PE will not take place in any hall unless it is a calm and quiet activity and only one class at time (social distancing must apply)</li> <li>Year groups will have staggered breaks between lessons, these outdoor areas can be shared as long as different groups do not mix (and especially do not play sports or games together) .</li> <li>A timetable of staff rooms and offices to limit occupancy eliminate face to face seating</li> <li>Equipment will not be shared between pupils- Chromebooks and work packs will be provided</li> <li>All services that pupils are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters, more regularly than normal- Juniper cleaners will ensure this is</li> <li>Staff use their own cup/utensils and take them home for cleaning every evening.</li> </ul>	L=4 S=4	L=3 S=4	<b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b>  TIMETABLES  STAFF INSET
In classrooms (particular focus on classroom layout) layout ideas	<ul style="list-style-type: none"> <li>Class rooms will have a maximum of 15 tables and will face forward where possible</li> <li>Children will sit at the same desk every day.</li> <li>Encourage use of larger outdoor spaces to deliver some lessons-maintaining social distance.</li> <li>Clear signposting in classrooms of social distancing rules.</li> <li>Each individual child will be given a work pack (zip wallet) of equipment that they are not to share.</li> </ul>	L=3 S=4	L=2 S=2	<b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b>  TIMETABLES  STAFF INSET
PPA/COVER	<ul style="list-style-type: none"> <li>Specialist teachers in Music, PE and Art will continue to teach from Year 1 to Year 6</li> <li>PPA teachers will teach the same class and subject all day and block the curriculum.</li> <li>PE will be taught outside at all times in class bubbles.</li> <li>Art and Music will be taught in classrooms/and or the KS2 Hall with staff maintaining 2m social distancing.</li> <li>Music lessons will not include choral singing or the use of wind/brass instruments.</li> <li>Where possible lessons will be taught outside.</li> <li>Classes will have their own resources that will not be shared. Those resources that have to be shared will have a 72 hour gap.</li> <li>EYFS will be covered by in house nursery nurses and level 3 TAs as social distancing is unlikely to be maintained.</li> </ul>	L=3 S=4		

<p>Best practice around hygiene, particularly hand washing routines.</p>	<ul style="list-style-type: none"> <li>• Ensure all staff and pupils are aware of <a href="#">good hand washing practices</a> -Signage and staff will be trained (<b>INSET 1st September</b>)</li> <li>• Handwashing facilities are available in all KS2 rooms with soap and water and provide hand sanitizer gel will be provided- <b>SBM has made large order</b></li> <li>• New outdoor sinks have been installed outside KS1 and KS2 toilets.</li> <li>• Timetable of handwashing will be made clear to staff for pupils.</li> <li>• Outdoor play equipment (trim trail, climbing frames ) will be cordoned off, aliother play equipment will be kept to a minimum- <b>Ashfiya will ensure equipment relevant to early years</b> will be kept to equipment that can be easily washed and kept to a minimum.</li> <li>• Staff will be informed to avoid contact with anyone with symptoms, staff should but will also are aware of symptoms to ensure that person is sent home as soon as possible</li> <li>• Regular cleaning of settings- <b>SBM coordinated with JUNIPER</b></li> <li>• Minimise contact and mixing of staff and pupils-<b>see group/class timetables</b></li> <li>• Ensure pupils and staff clean their hands on arrival at the setting, before and after eating, and after sneezing or coughing.</li> <li>• Staff and pupils are encouraged not to touch their mouth, eyes and nose- <b>NHS GUIDANCE</b></li> <li>• Staff will be available for children and young people who have trouble cleaning their hands independently.</li> <li>• Staff to encourage young children to learn and practise these habits through games, songs and repetition-<b>INSET- NHS guidance.</b></li> <li>• Flip top bins are in every room r tissues and will be emptied throughout the day by the clearing team.</li> <li>• Where possible, all spaces should be well ventilated using natural ventilation (opening windows) or ventilation units- ALL external doors and windows will be left open-TEACHERS Responsibility- STAFF INSET</li> </ul>	<p>L=4 S=4</p>	<p>L=3 S=3</p>	<p><b>We cannot eliminate all risk therefore this cannot be green.</b></p> <p><b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b></p> <p><b>TIMETABLES</b></p> <p><b>STAFF INSET</b></p>
<p>Medical Room/Hygiene Room</p>	<ul style="list-style-type: none"> <li>• Provision for children who display COVID19 symptoms/ become ill during the day to be isolated from each other and from the rest of the school in the <b>HYGIENE ROOM- Dee (lead first aider)</b></li> <li>• Training and PPE for staff dealing with pupils in close proximity with masks, visors, gloves and aprons while treating first aid and for intimate care-<b>NEWHAM FIRST AID TRAINING</b></li> </ul>	<p>L=4 S=5</p>	<p>L=4 S=4</p>	<p><b>As this will be the key area/holding point it will always be high risk</b></p> <p><b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b></p> <p><b>STAFF INSET</b></p>
<p>Use of school equipment</p>	<ul style="list-style-type: none"> <li>• All equipment not needed/difficult to keep clean in the classrooms especially in nursery and reception has/will be removed and stored away (<b>SITE STAFF</b>)</li> </ul>	<p>L=4 S=4</p>	<p>L=3 S=3</p>	<p><b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b></p>



	<ul style="list-style-type: none"> <li>Chairs and Tables should be cleaned daily if used by the same group, twice if used by a second group (although this is unlikely apart from in dinner hall) <b>JUNIPER TO DEEP CLEAN EVERY NIGHT</b></li> </ul>			<b>STAFF INSET</b>
Pupils and staff medical information and care plans	<ul style="list-style-type: none"> <li>Prior to being admitted back to school, all children's medical records must be updated by the parents and family medical conditions included.-SENCO to coordinate</li> <li>Ensure care plans are update where applicable</li> <li>Use of ICE "in case of emergency" mobile numbers for parents and carers to be checked and updated.</li> <li>ICE database to be readily accessible to all staff</li> <li>Ensure all staff care plans are reviewed and updated where applicable</li> <li>Ensure staff with medical conditions that were not declared previously is recorded on SIMS and a care plan prepared on their return to school</li> </ul>	L=3 S=4	L=3 S=4	Information will be updated on SIMS
Business Dress and School Uniform	<ul style="list-style-type: none"> <li>Pupils will be required to wear school uniform but there will be some flexibility with this to support parents.</li> <li>Staff dress requirements (as stated in code of conduct) should not need to be amended but can be relaxed if necessary.</li> </ul>	L=2 S=3	L=2 S=2	<b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b>  <b>STAFF INSET</b>
Induction/Training	<ul style="list-style-type: none"> <li><b>STAFF INSET in phases (social distancing ) will take place in the week beginning September 1st</b> led by Headteacher and other available SLT members will ensure all aspects in this RA have been covered. Powerpoint of inset will be provided for all staff also. Will be done in numerous sessions to reduce numbers and allow questions. The majority of Children will return on 7th September. Eyfs and year one will return on 14th September.</li> <li>Information to children/parents on procedures /times for arrival at school and departure from school.</li> <li>Pupils will be reminded of behaviour policy and expectations of their behaviour to follow social distancing rules while they are at school.</li> <li>Other training needs of staff to carry out their role <b>will take place in the week beginning September 1st</b></li> </ul>	L=2 S=2	L=2 S=2	<b>STAFF INSET</b>  <b>SOUTHERN ROAD COVID PROCEDURES DOCUMENT</b>
<b>Recommendations from RA above:</b>	<p>Following a full Risk Assessment the following has been decided and agreed by <b>Southern Road Governors and Headteacher</b></p> <p>All children will return in September</p> <p>Staff will return on 1st September for preparation and training.</p> <p>Year 4- Year 6 pupils will be brought back first on Monday 7th September</p> <p>Year 2 and 3 will return on Wednesday September 9th</p> <p>Reception and Year One will follow on Monday 15th September.</p> <p>There will be a staggered start and end time to the day (some year groups will share the same start and end time).</p> <p>Each child will be part of a class (bubble) and will remain with that class all day (no cross phase setting) - Year groups will have play and lunchtimes together outside.</p>			

	<p>In years 1-6 children will sit side by side facing the front where possible . External doors will be used only. Staff have been consulted on this Risk Assessment including the Union Rep</p> <p>School will be open Mon-Friday for full days on the new staggered start and finish- Staff will be allowed to undertake PPA at home</p> <p>Any mention of social distancing in this document is based on a two metre distance.</p>
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Appendices

All other information in the Staff COVID file shared with all staff members.